MEETING ROOM BOOKING AND MANAGEMENT
Simple self-service booking with effortless management

SIMPLE SETUP, RAPID DEPLOYMENT
- Powerful room management, super easy admin
- Tightly control users and permissions
- Optional room screens and meeting check-in
- Instant control of capacity and availability

SIMPLE FOR USERS
- Book from floor plans, calendar, booking form
- Search and book by room attributes
- Locate and connect with colleagues
- Meeting confirmation and reminder alerts
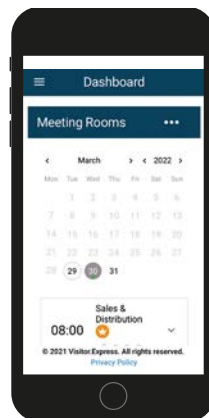- Integrated catering and hospitality

FULL FUNCTIONALITY + API INTEGRATIONS
- Calendar, security and third party system integration
- Invite and pre-register visitors
- Message all participants (SMS/email)
- Bespoke analytics, reporting, Track&Trace

Seamlessly integrate your visitor management system with all or any Visitor.Express modules:
- Visitor Management
- Desk Booking
- Parking and Car Park Management
- Online Payments

Your Meeting Room and Collaboration Space software will be quick to deploy, easy to set up and simple for your employees to use. Administrators demand effortless management and the flexibility to reconfigure permissions and resources as and when you need to.

Visitor.Express offers all this and more. Administrators have maximum control of rooms and resources — managing availability, capacity, room resources, booking permissions and meeting slots in real time.

Great Admin and User Experience

Employees can book the rooms they need over any device within the rules and availability set by Admin. Bookings can be made directly from the dashboard, interactive floor plans, calendar view, by searching for the resources they require or their colleagues' locations.
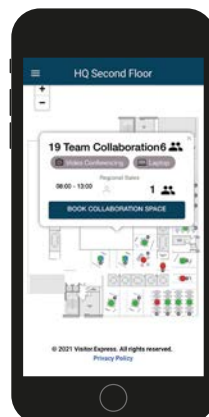
Admin can restrict rooms to specific teams, set a maximum number of user bookings and can quickly and easily move and reschedule bookings.

Communication and Integration

Set branded confirmation and reminder SMS/emails, invite both internal and external participants with automatic visitor pre-registration and ad-hoc alert messaging to all users whether on site or scheduled.

Optionally install and integrate screens outside rooms, choose whether to require meeting check-in either from room displays or on a zero-touch in-app basis. Hand Admin full remote control of displays and generate accurate utilisation data.
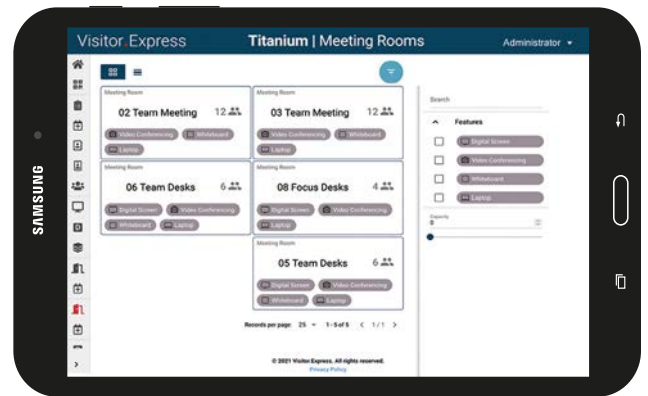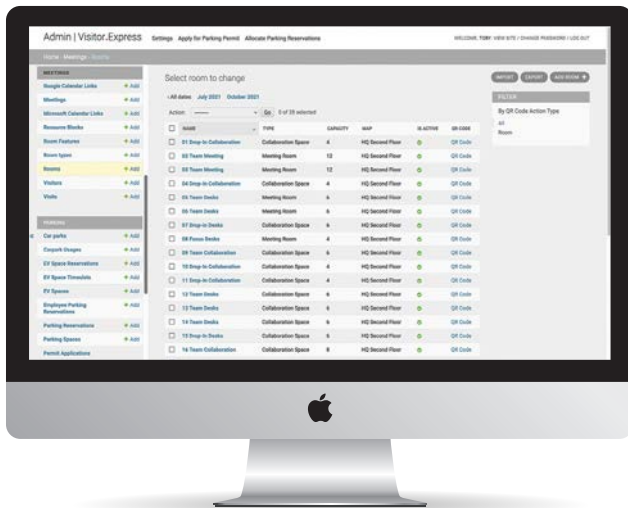
Use our flexible RESTful APIs to integrate a variety of third party applications including catering/hospitality, access control and diverse FM systems.

For more information and a demonstration of Visitor.Express and all modules:
Call Us: **07830 235500** | Web: **visitor.express** | Email: **hello@visitor.express**

NetFM UK

Full, Flexible Control of Meeting Rooms and Bookings

Visitor.Express gives your Admin users ultimate control of meeting rooms and collaboration spaces:
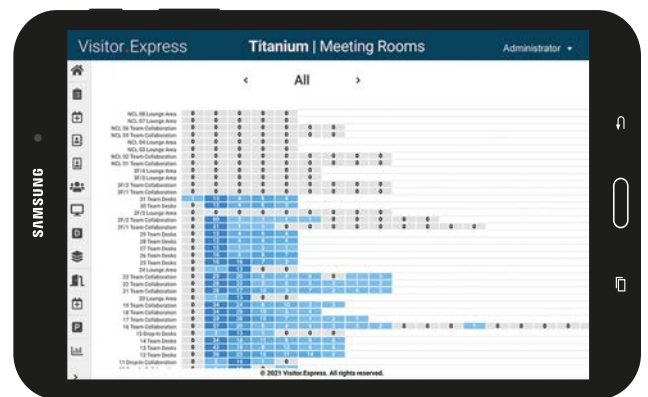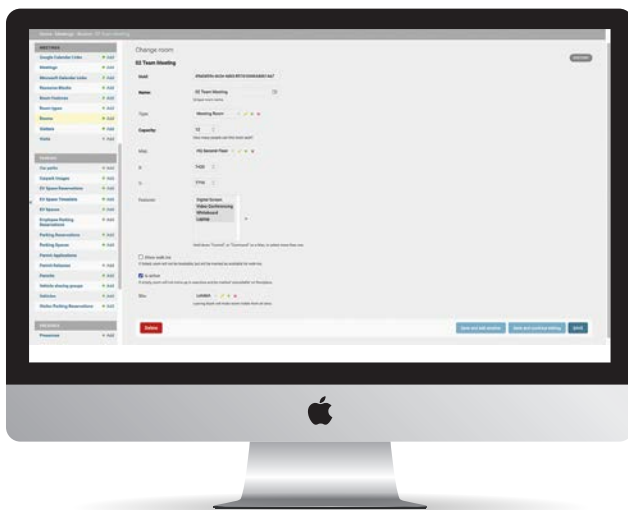
- Real-time management of maximum room capacities, room availability and booking permissions to meet fast-changing social distancing regulations and internal policies
- Admin can move bookings, drop bookings on calendar, resend booking comms
- Quickly and easily update room attributes and block out rooms in advance
- Allow users to effortlessly book recurring meetings and extend existing slots

Who, Where, When and Why — Bespoke Analytics and Reporting

Monitor, record and review every aspect of participants, their bookings and room utilisation with bespoke exportable reports delivering the metrics that matter to your business. Know who is on site, where they are and with whom, both historically and in real-time.

- Emergency 'On-Site Now' reporting with real-time locations and historical Track&Trace
- Support for hospitality, catering and equipment with cost centre reporting
- Real-time occupancy reporting and capacity alerts
- Historical utilisation reporting with graphical and downloadable reports (PDF/CSV/XLSX)

NetFM is a trusted UK-based software company

Royal Bank of Scotland · TESCO Bank · mitie · Rolls-Royce · G4S · Skyscanner · NHS Oxford University Hospitals NHS Foundation Trust · NatWest Group

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